

Person Specification

Job Title: **Apprentice Early Years Educator**

Service: **Institute of Education – Childcare & Family Services**

The qualifications, experience, knowledge skills and personal qualities outlined below provide a summary of what is required to carry out this job effectively. They also form the selection criteria on which a decision to appoint will be made. Please ensure that you provide evidence of how you meet the criteria in your application.

No	Selection Criteria Description	Essential [E] or Desirable [D]	Assessed by *
1	Enrolled / Place accepted onto a Level 3 in Childcare / Early Years Apprenticeship Programme	E	A/I
2	Committed to Continuing Professional Development and prepared to attend day release to undertake and complete Level 3 qualifications. Complete assessments and coursework as required	E	A/I
3	Has experience of working with children under the age of five years	E	A/I/AC
4	Shows a passion for working with children and is able to engage children	E	A/I/AC
5	A knowledge of legislation appropriate to role (Safeguarding procedures, welfare requirements, Health and Safety, SEN Code of Practice)	E	A/I
6	Flexible approach and has the ability to work within a team environment	E	A/I/AC
7	Good oral communication and awareness of confidentiality	E	A/I/AC
8	Holds knowledge in the Early Years Foundation stage and able to plan activities appropriate for children's development and complete child development observations	D	A/I/AC
9	Hold Level 2 qualification or equivalent in Early Years / Childcare	D	A/I

* A – Application Form
 I – Interview
 AC – Practical Activity